

Public Document Pack

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4 December 2018

Health and Adult Social Care Select Committee

A meeting of the committee will be held at **10.30 am** on **Wednesday, 12 December 2018** at **County Hall, Chichester**.

Tony Kershaw
Director of Law and Assurance

Agenda

- 10.30 am 1. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.33 am 2. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
- 10.35 am 3. **Minutes of the last meeting of the Committee** (Pages 5 - 12)
- The Committee is asked to agree the minutes of the meeting held on 15 November 2018 (cream paper).
- 10.37 am 4. **Responses to Recommendations** (To Follow)
- The Committee is asked to note the responses to recommendations made at its 15 November meeting.
- 10.40 am 5. **Forward Plan of Key Decisions** (Pages 13 - 22)
- Extract from the Forward Plan dated 27 November 2018.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

10.45 am 6. **Strategic Budget Options (To Follow)**

Report by the Executive Director, Children, Adults, Families, Health & Education and the Director of Finance Performance and Procurement.

The report outlines the strategic budget options listed below for the Adults' & Health portfolio for 2019/20: -

- a) Housing Related Support
- b) Local Assistance Network
- c) Minimum Income Guarantee for Working Age Adults

12.50 pm 7. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

12.55 pm 8. **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

12.57 pm 9. **Date of Next Meeting**

The next meeting of the Committee will be held on 16 January 2019 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- SECAmb Care Quality Commission Inspection Report
- West Sussex Joint Health and Wellbeing Board Strategy and Five Ways to Wellbeing
- Safeguarding Adults Board Annual Report

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 2

January 2019.

To all members of the Health and Adult Social Care Select Committee

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Health and Adult Social Care Select Committee

15 November 2018 – At a meeting of the Health and Adult Social Care Select Committee held at 10.30 am at County Hall, Chichester.

Present: Mr Turner (Chairman)

Dr Walsh	Mr Petts	Cllr Belben
Mrs Arculus	Mrs Smith	Cllr Boram
Lt Cdr Atkins	Cllr Blampied	Cllr Coldwell
Mrs Jones	Cllr Neville	Miss Russell
Dr O'Kelly	Cllr Belsey	

Apologies were received from Mr Barling, Mrs Bridges, Mr Edwards, Ms Flynn and Cllr Bickers

Also in attendance: Mrs Jupp

19. Declarations of Interest

19.1 In accordance with the code of conduct, Mr Belsey declared a personal interest in item 4, Relocation of the Special Care Dental Service at Littlehampton Health Centre, as a governor of Sussex Community NHS Foundation Trust.

20. Urgent Matters

20.1 The Chairman reported that as a result of recent inspections by the Care Quality Commission, South East Ambulance NHS Foundation Trust's rating had been upgraded to Requires Improvement. He also reported that the Trust's Chief Executive would be leaving next Spring and that a new Chairman had been recently appointed.

21. Minutes of the last meeting of the Committee

21.1 The Committee agreed to add the following two comments to minute 17.6: -

- The Committee would like to have sight of Coastal West Sussex Clinical Commissioning Group's Human Resources Strategy that supports its Estates Strategy
- The Committee would like to remind Sussex Community NHS Foundation Trust of the Secretary of State for Health & Social Care's statement that no more community beds would be lost

21.2 Resolved – that the minutes of the meeting held on 27 September, with the addition of the two bullet points above, be approved as a correct record and that they be signed by the Chairman.

22. Relocation of the Special Care Dental Service at Littlehampton Health Centre

22.1 The Committee considered a report by Sussex Community NHS Foundation Trust (SCFT) (copy appended to the signed minutes) that was introduced by Lloyd Barker, Area Director: Central, Children's Services, Dental, Podiatry and Wellbeing SCFT who told the Committee that: -

- The Littlehampton site was not compliant with Health & Safety regulations, did not meet NHS England standards, did not meet Care Quality Commission standards, and did not provide the full range of services
- Some patients with mobility issues already went to either Worthing or Chichester due to the safety risks at Littlehampton
- Recruitment and retention was a problem at the Littlehampton site
- The average distance travelled by patients would only increase by two miles
- Consultation on the proposals had commenced – contact had already been made with service users

22.2 Summary of Members' comments and question responses: -

- Patients' home postcodes were used to calculate new travel distances
- Of the six patients that had provided feedback on the proposals, two had concerns over travel to the new locations and the Trust was working with those two to mitigate the potential impact
- Local dentists had capacity to take on the routine work done by the clinic, but specialist treatment would have to be carried out in either Worthing or Chichester, where there was also capacity
- Depending on the details of the wider estates plan, reinstating the service in Littlehampton could be an option if the right staff were available, but this is a decision for the commissioners. It would also need to be a multi-chair clinic
- A better facility with a full range of dental services might make recruitment and retention of staff easier
- The Worthing centre had been refurbished and was recruiting new staff – the dentist from the Littlehampton clinic had agreed to work one day a week in Worthing to provide continuity for the patients who transfer
- SCFT was keen to carry on running the service which was commissioned by NHS England – NHS England was happy with the proposals as it would make the service more robust
- Patients included those with learning disabilities and autism and could be any age
- As well as the consultation document, families had also received letters and had conversations with SCFT

22.3 Resolved – that the Committee

- i. Understands the rationale for the proposed relocation of the Special Care Dental Service and asks that consideration be given to making this a temporary measure until further work is done on utilising the proposed community hub in Littlehampton, putting emphasis on partners in the public sector to work together and that this should be done at pace.

- ii. Asks that the consultation results are shared with the Committee

23. Cabinet Member Response

23.1 The Committee welcomed the extension of current housing related support contracts to the end of September 2019.

23.2 Resolved – that the Committee notes the response.

24. Forward Plan of Key Decisions

24.1 Resolved – that the Committee notes the Forward Plan of Key Decisions.

25. The Adult Social Care Improvement Programme - beyond 100 days

25. The Adult Social Care Improvement Programme - beyond 100 days

25.1 The Committee considered a report and presentation by the Executive Director Children, Adults, Families, Health & Education and the Director of Adults' Services (Interim) (copies appended to the signed minutes) which were introduced by Dave Sargeant, Interim Director of Adults' Services who told the Committee: -

- To meet the challenges arising from the Peer Review report, work was moving at pace divided into 100 day units of remedial actions that could be achieved quickly and identifying longer term actions
- The Peer Review report said that Adults' Services was not outward looking, needed to show evidence that it was preparing for integration with health, needed to be Care Act compliant, had to clear its backlog of assessments and lacked the capacity to make the changes needed to improve
- There had been good project support and involvement from across the Council
- Some social worker training had been identified as being outdated and was being updated with e-learning and understanding the Care Act
- Customer experience needed to improve
- Safeguarding wasn't as big a problem as suspected by the Peer Review, but a new timescales had been introduced to deal with issues with the most urgent being dealt with within 24 hours, less urgent within three days and all being signed-off by a manager within five days of being reported
- The service had been prioritising reviews over assessments – a managed service had been introduced to clear the backlog of assessments, of which 80% were for occupational therapy, by the end of the year
- Another managed service was required to clear the backlog of assessments relating to Deprivation of Liberty Safeguards (DoLS)
- Extra capacity had been put in place to improve the leadership and culture of the service and a permanent Director of Adults' Services would be starting in January 2019

Agenda Item 3

- A lot of work had taken place on performance and systems as some of the data provided for the Peer Review had been of poor quality leading to false assumptions in future projects.
- One of the lessons learned was about more collaboration with frontline staff

25.2 Sarah Farragher, Head of Adult Services Improvement Programme, told the Committee: -

- A vision and strategy had been developed and there would be a consultation on the final versions in January
- The vision built on the West Sussex Plan wanting West Sussex to be a good place to live for older people with community-led support
- The strategy aimed for integration with health by 2020
- Care homes would be considered as the last option for people
- There needed to be a balance between safeguarding and protecting people
- Support should be around what works for people, not the service
- The strategy will mainly be an improvement programme over three years focussing on: -
 - ❖ Following-up on work done through the innovation sites
 - ❖ Care Act compliance
 - ❖ Market capacity and workforce issues
 - ❖ IT systems

25.3 Summary of Members' comments and question responses: -

- The Transformation Programme had looked at co-design and best practice in other local authorities and will use it going forward as well as working with local Members
- Extra care schemes could provide housing with support as an alternative to care homes
- All stakeholders and partners would be invited to take part in the consultation on the vision and strategy – easy read versions would be available
- There was already some joint commissioning and integrated service delivery with health and a lot of work was going on through the Health & Wellbeing Board to improve joint working which should save money in the long-term
- The project structure was almost complete and increased capacity in Adults' Services would help deliver projects in conjunction with partners
- The successful Hampshire County Council model would be adopted to clear the DoLS backlog
- West Sussex was nearly fully staffed with occupational therapists, but had shortages in social workers compared to neighbouring counties
- The Health & Wellbeing Board was working on workforce within its strategy across health and social care
- The outcomes from the innovation sites pilots and recruitment campaigns would be shared with the Committee
- The Peer Review had been reported to Members of the Council via the Members' Information Service newsletter and the Members' Information Network

- The Cabinet Member for Adults & Health had spoken to the Cabinet Member for Highways & Infrastructure about the effects of possible reductions in bus subsidies
- The Committee welcomed the progress made

25.4 Resolved – that the Committee

- i. Supports the outline of the proposed plan (3 year improvement plan underpinned by the vision and strategy) and makes the following key points:
 - a) The importance of resourcing this project appropriately
 - b) The importance of pursuing joint commissioning as part of health and social care integration
 - c) Place emphasis on preventing social isolation and the importance of social prescribing projects
- i. That further details are shared with all Members of the County Council, including key figures such as backlog data
- ii. Requests further detail on the outcomes of the innovation sites and recruitment and retention of adult social care workers
and
- iii. Welcomes a further item on the next 100 days of the improvement programme

26. Joint Health Overview Scrutiny Committee Terms of Reference

26.1 The Committee considered a report by the Director of Law and Assurance (copy appended to the signed minutes) which was introduced by Helena Cox, Senior Advisor, who told the Committee that the Joint Health and Overview Scrutiny Committee (JHOSC) could only supersede the Health & Adult Social Care Select Committee if an issue affected more than one authority.

26.2 The Chairman pointed out that the Committee could have four representatives on the JHOSC, including one co-opted member, and that the appointments had to be politically balanced.

26.3 The Chairman nominated himself, Mr Turner, as one of the Conservative representatives, the Vice Chairman, Dr Walsh, as the Minority Group representative (with Dr O’Kelly as Minority Group substitute) and Miss Russell of Healthwatch West Sussex as the co-opted representative. The nominations were agreed by the Committee leaving one Conservative place to be filled.

26.4 Mrs Arculus and Mrs Jones put themselves forward to fill the remaining Conservative vacancy, a ballot was held with the nomination going to Mrs Arculus with Mrs Jones as Conservative substitute.

26.5 Resolved – that the Joint Health and Overview Scrutiny Committee Terms of Reference are agreed.

26.6 Resolved – that the Health & Adult Social Care Select Committee representation on the Joint Health and Overview Scrutiny Committee is as follows: -

Conservative – Mr Turner and Mrs Arculus with Mrs Jones as substitute
Minority Group – Dr Walsh with Dr O’Kelly as substitute
Co-opted Member – Miss Russell

27. Brighton & Sussex University Hospitals NHS Trust Working Group Update

27.1 The Committee considered a verbal update from the Chairman who said that: -

- Brighton and Sussex University Hospitals NHS Trust (BSUH) was inspected by the Care Quality Commission (CQC) in September and October – the results were expected in January
- The BSUH Management Team was hopeful that the Trust would come out of special measures as performance figures and staff morale were improving
- 85% of A & E patients were seen within four hours in the Trust overall (the target is 95%) with Princess Royal Hospital beating the target
- BSUH was holding regular meetings with patients and local authorities regarding delayed transfers of care
- Improvement plans were in place for performance against cancer-related targets
- BSUH was running at 90% capacity
- 18 additional outpatient beds would be available over the winter period
- The Trust was out of financial special measures
- The next working group meeting would take place after the latest CQC inspection results were known

27.2 Resolved – that the Committee notes the update.

28. Business Planning Group Report

28.1 The Committee considered a report by the Chairman of the Business Planning Group (copy appended to the signed minutes) which was introduced by the Chairman who told the Committee: -

- A Sexual Health Inquiry Day had been arranged for 30 November in conjunction with the Centre for Public Scrutiny
- The following items would come to future Committee meetings: -
 - ❖ Substance misuse
 - ❖ Health & Wellbeing Board Strategy
 - ❖ Mental Health
- Visits to mental health units would be arranged
- Screening for tuberculosis in Crawley was being looked into by Surrey and Sussex Healthcare NHS Trust, Public Health West Sussex and Public Health England
- The NHS 111 procurement process had been halted
- There were four areas of risk relating to Adults & Health in the Council’s Total Performance Monitor, but it was expected that a balanced budget would be returned

28.2 Resolved – that the Committee endorses the contents of the report and the Committee’s work programme.

29. Date of Next Meeting

29.1 The next scheduled meeting of the Committee is on 12 December 2018, County Hall, Chichester at 10.30.

The meeting ended at 12.51 pm

Chairman

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Forward Plan of Key Decisions

Explanatory Note

The County Council must give at least 28 days' notice of all key decisions to be taken by members or officers. The Forward Plan includes all key decisions and the expected month for the decision to be taken over a four-month period. Decisions are categorised in the Forward Plan according to the [West Sussex Plan](#) priorities of:

- Best Start in Life
- A Prosperous Place
- A Safe, Strong and Sustainable Place
- Independence in Later Life
- A Council that Works for the Community

The Forward Plan is updated regularly and key decisions can be taken daily. Published decisions are available via this [link](#). The Forward Plan is available on the County Council's website www.westsussex.gov.uk and from Democratic Services, County Hall, West Street, Chichester, PO19 1RQ, all Help Points and the main libraries in Bognor Regis, Crawley, Haywards Heath, Horsham and Worthing.

Key decisions are those which:

- Involve expenditure or savings of £500,000 or more (except decisions in connection with treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:



Decision	The title of the decision, a brief summary and proposed recommendation(s)
Decision By	Who will take the decision
West Sussex Plan priority	See above for the five priorities contained in the West Sussex Plan
Date added to Forward Plan	The date the proposed decision was added to the Forward Plan
Decision Month	The decision will be taken on any working day in the month stated
Consultation/ Representations	Means of consultation/names of consultees and/or dates of Select Committee meetings and how to make representations on the decision and by when
Background Documents	What documents relating to the proposed decision are available (via links on the website version of the Forward Plan). Hard copies of background documents are available on request from the decision contact.
Author	The contact details of the decision report author
Contact	Who in Democratic Services you can contact about the entry

For questions about the Forward Plan contact Helena Cox on 033022 22533, email helena.cox@westsussex.gov.uk.

Published: 27 November 2018

Forward Plan Summary

Summary of all forthcoming executive decisions in West Sussex Plan priority order

Decision Maker	Subject Matter	Date
 Independence in Later Life		
Cabinet Member for Adults and Health	Approval of the Vision and Strategy for Adult Social Care	January 2019
 A Council that works for the Community		
Director of Adult Services	Procurement of a Direct Payment Support Service	December 2018
Cabinet Member for Adults and Health	Procurement of Mortuary Services for West Sussex	May 2019
Executive Director Children, Adults, Families, Health and Education	Short Break Services for Family and Friends Carers (Adults)	January 2019
Strategic Budget Options 2019/20		
Cabinet Member for Adults and Health	Housing Related Support	December 2018
Cabinet Member for Adults and Health	Minimum Income Guarantee for Working Age Adults	December 2018
Cabinet Member for Adults and Health	Local Assistance Network (LAN)	December 2018

Independence in Later Life

Cabinet Member for Adults and Health

Approval of the Vision and Strategy for Adult Social Care	
<p>The County Council is proposing to set out a vision and strategy for Adult Social Care that will detail the ambition for West Sussex to continue to be a great place to grow older and an inclusive place for all adults with disabilities, mental health issues and their carers. To support this goal, within the context of an ageing population and a challenging financial position, adult services needs to change. Furthermore adult services needs to make progress on the requirement to achieve integrated services with the NHS. The strategy to deliver the vision is to work at a local level and support individuals to remain outside of services for as long as possible, maximising individual strengths and local assets to support this outcome. Reviewing customer pathways to support these goals, adopting a different approach to commissioning, changing our in-house provider offer and supporting a resilient workforce will all contribute to the delivery of this strategy. However working with partners and stakeholders to co-produce future delivery models and provide jointed up services is also fundamental.</p> <p>The Cabinet Member for Adults and Health will be asked to endorse the vision and strategy for Adult Social Care.</p>	
Decision By	Mrs Jupp - Cabinet Member for Adults and Health
West Sussex Plan priority	Independence in Later Life
Date added to Forward Plan	15 November 2018
Decision Month	January 2019
Consultation/ Representations	<p>External - Consultation will commence on the 15th November 2018 and run until the 14th December 2018 via the "have your say" section of the website, accompanied by a survey, this will include an 'easy read' version. Paper copies of these documents will be provided on request by contacting the report author.</p> <p>Notifications about the consultation containing website links will be sent out through all stakeholder networks including: The District and Boroughs, Health Watch, Carers and other Voluntary Sector Organisations. Letters will be sent to key Chief Officers within the local health organisations and District and Boroughs as well as all local MP's.</p> <p>Internal - The vision and strategy will be discussed and shared at Health and Social Care Select Committee (HASC) on the 15th November 2018 and Information with links for staff will be sent out through internal communication channels</p> <p>Representations should be made to the Cabinet Member for Adults and Health, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background	None

Documents (via website)	
Author	Sarah Farragher Tel: 033 022 28403
Contact	Erica Keegan - 033 022 26050

A Council that works for the Community

Director of Adult Services

Procurement of a Direct Payment Support Service	
<p>The County Council is committed to giving customers choice and control over their support services; one method of enabling this is through Direct Payments, where the customer receives a cash allocation to purchase support to meet their assessed care and support needs. A Direct Payment Support service is required to ensure that people can receive the appropriate advice and support to make the best use of their money, including the employment of a Personal Assistant.</p> <p>Following Cabinet Member decision, in February 2018, to commence a competitive procurement exercise for a Direct Payment and Personal Budget Support Service and to delegate responsibility to award the contract to the Director of Adult Services (Reference Cabinet Member Decision Report AH6 17.18.) the Director of Adult Services now seeks to award the contract.</p> <p>A robust open tender procurement process in compliance with West Sussex County Council Standing Orders on Procurement and Contracts has been undertaken. The procurement attracted a good number of competitive bids which have been evaluated robustly on both technical and financial aspects. Prior to commencement of evaluation, it was agreed that the contractor submitting the most economically advantageous tender would be recommended for award of the contract and a successful bidder has been identified.</p> <p>The Director of Adult Services seeks to award the contract to the successful bidder and to extend the contract, if appropriate, in accordance with the County Council’s Standing Orders on Procurement and Contracts, subject to this being affordable within the limits of planned budgets.</p>	
Decision By	- Director of Adult Services
West Sussex Plan priority	A Council that Works for the Community
Date added to Forward Plan	1 November 2018
Decision Month	December 2018
Consultation/ Representations	Representations concerning this proposed decision can be made to the Director of Adult Services, via the officer contact, by the beginning of the month in which the decision is due to be taken.

Background Documents (via website)	Background to decision AH6 17-18 Report
Author	Liz Merrick Tel: 033 022 23733
Contact	Erica Keegan Tel: 033 022 26050

Cabinet Member for Adults and Health

Procurement of Mortuary Services for West Sussex	
<p>The County Council provides mortuary services throughout the county for the bodies of those who die in West Sussex where the death is referred to the Coroner. Current arrangements for this service are due to expire in 2019.</p> <p>An open procurement process to determine a future model for this provision has been undertaken by the County Council from May 2018. This process includes the option of a new mortuary built by a third party for use by the County Council to meet the service need.</p> <p>The Cabinet Member will be asked to agree proposals for future mortuary services for West Sussex and if appropriate to delegate authority to the Director of Communities to award a contract to the successful bidder for a design and build project to run from October 2018, subject to the submission of a satisfactory bid.</p> <p>The contract would need to overlap with the existing contracts to ensure the seamless provision of essential services during the design and any build phase. The existing contracts may be terminated on six months' notice once the progress of a design and build contract is clear and a date for the commencement of the new arrangement is established.</p>	
Decision By	Mrs Jupp - Cabinet Member for Adults and Health
West Sussex Plan priority	A Council that Works for the Community
Date added to Forward Plan	4 June 2018
Decision Month	May 2019
Consultation/ Representations	<p>There has been market consultation with seven potential suppliers.</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Adults and Health at County Hall, Chichester by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	Decision report SSC03 (18/19)
Author	Rachel North Tel: 033 022 22681
Contact	Erica Keegan Tel: 033 022 26050

Executive Director Children, Adults, Families, Health and Education

Short Break Services for Family and Friends Carers (Adults)

Following Cabinet Member decision, in September 2018, (Reference Cabinet Member Decision Report AH3 18.19) to commence a competitive tender process to commission a range of carer short breaks to begin on 1 April 2019 authority was delegated to the Executive Director, Children, Adults, Families, Health, and Education to approve the award of Preferred Bidder Status to a number of providers. Contracts will be awarded to the bidders submitting the tenders that best meet requirements. Authority has also been delegated to the Executive Director, Children, Adults, Families, Health and Education to agree to future extensions of the contracts up to a maximum of two years. The Executive Director, Children, Adults, Families, Health and Education will be asked to give approval to enter into Post Tender Negotiations which will allow the Authority to seek and secure any further areas that may add value.

A Procurement Process, compliant with West Sussex Standing Orders and European Union Procurement Directives, is currently underway. It is being led by a Procurement Manager from within the Integrated Adults Commissioning Team of West Sussex County Council with advisory, assessment and evaluation input from colleagues from within the Council.

Decision By	- Executive Director Children, Adults, Families, Health and Education
West Sussex Plan priority	A Council that Works for the Community
Date added to Forward Plan	27 November 2018
Decision Month	January 2019
Consultation/ Representations	<p>Extensive stakeholder consultation and engagement including all partners on the Carers Strategic Partnership Group. In addition, Carer Support West Sussex undertook an extensive survey of carers regarding respite experiences to inform the re-commissioning process.</p> <p>Representations concerning this proposed decision can be made to the Executive Director Children, Adults, Families, Health and Education, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Mark Greening Tel: 033 022 23758
Contact	Erica Keegan Tel: 033 022 26050

Strategic Budget Options 2019/20

As part of the County Council's budget process 2019/20 and in light of current financial challenges, Cabinet Members will be asked to determine various portfolio budget proposals as set out below.

Cabinet Member for Adults and Health

Housing Related Support	
<p>The County Council commissions a range of housing related support services through contracts with voluntary sector organisations. The services include specialist accommodation based schemes for residents who are risk of homelessness as well as non-accommodation services to residents living in community settings.</p> <p>These services used to be funded via a ring-fenced government grant as part of the Supporting People Programme. This was removed in 2011, and since then the Council has continued to fund services from its base budget. In view of the discretionary nature of many of the services involved, it is proposed that consideration be given to whether it is sustainable and appropriate to continue to fund some or all of these services. A process of engagement to gather evidence to inform this funding decision and to plan for its impact will finish on 3 December 2018.</p> <p>The County Council will be working closely with district and borough partners and the voluntary sector, throughout the engagement period, to look at how requirements can be met in the future. This work will ensure that the County Council's responsibilities for the care and wellbeing of vulnerable adults and children can be met in a coordinated way. The County Council will look at financial sustainability in the context of the range of other service responsibilities the councils carry and future pressures that have to be planned for.</p> <p>The Cabinet Member will be asked to consider the outcome of the engagement and proposals for the County Council's future funding arrangements for housing related support services from.</p>	
Decision By	Mrs Jupp - Cabinet Member for Adults and Health
West Sussex Plan priority	Strategic Budget Options 2019/20
Date added to Forward Plan	8 November 2018
Decision Month	December 2018
Consultation/ Representations	<p>District and Borough Councils/Voluntary Sector organisations/current providers</p> <p>Health and Adult Social Care Select Committee – 12 December 2018</p> <p>Representations should be made to the Cabinet Member for Adults and Health, via the officer contact, by the beginning of the</p>

Agenda Item 5

	month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Mark Dow Tel: 033 022 27513
Contact	Erica Keegan Tel: 033 022 26050

Cabinet Member for Adults and Health

Minimum Income Guarantee for Working Age Adults	
<p>For West Sussex residents receiving publicly arranged care and support, the Care Act 2014 requires the County Council to ensure that they have sufficient money to cover day-to-day living costs. This is known as the Minimum Income Guarantee. Up until now, the County Council has set its level above the statutory minimum set by the Government, for those residents of working age (under 65 years). In view of the financial situation facing the County Council, a period of engagement with affected residents and stakeholders has been undertaken to consider the potential impact of reducing the level of Minimum Income Guarantee to the statutory level. The period of engagement will conclude on 3 December 2019.</p> <p>The Cabinet Member will consider the outcome of the engagement and consider whether financial assessment of customer contributions for working age adults receiving County Council arranged care and support, other than in a care home, will be based on the statutory Minimum Income Guarantee with effect from April 2019.</p>	
Decision By	Mrs Jupp - Cabinet Member for Adults and Health
West Sussex Plan priority	Strategic Budget Options 2019/20
Date added to Forward Plan	8 November 2018
Decision Month	December 2018
Consultation/ Representations	<p>Residents/Voluntary organisations</p> <p>Health and Adult Social Care Select Committee – 12 December 2018</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Adults and Health at County Hall by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Deborah Robinson Tel: 033 022 28413

Contact	Erica Keegan Tel: 033 022 26050
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Cabinet Member for Adults and Health

Local Assistance Network (LAN)	
<p>The Council currently provides discretionary assistance to households in crisis situations through the Local Assistance Network (LAN). The LAN is delivered through a partnership with voluntary sector agencies which provide non cash based assistance, very largely on an 'in kind' basis, to households facing hardship as a result of a crisis or emergency.</p> <p>The scheme was launched in 2013 when funding for discretionary welfare provision was 'ring-fenced' for this purpose. The LAN now falls entirely on the Council's base budget. In the current financial context it is not considered sustainable to maintain expenditure on the LAN at the current level and a reduction is therefore proposed. A period of engagement is being undertaken to gather evidence to inform this decision and to establish the priorities for the use of this funding going forward.</p> <p>The Cabinet Member will be asked to consider the outcome of the engagement and whether County Council funding for the Local Assistance Network (LAN) should be reduced and to what level.</p>	
Decision By	Mrs Jupp - Cabinet Member for Adults and Health
West Sussex Plan priority	Strategic Budget Options 2019/20
Date added to Forward Plan	8 November 2018
Decision Month	December 2018
Consultation/ Representations	<p>District and Borough Councils and Voluntary Sector Partners Health and Adult Social Care Select Committee – 12 December 2018</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Adults and Health by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Ivan Western Tel: 033 022 23740
Contact	Erica Keegan Tel: 033 022 26050

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